



BOARD MEMBER APPLICATION

Name	
Home Address	
Telephone	
Email	
Work/Company	
Address	
Telephone	
Work Email	
May we contact you at work?	
Why would you like to be a Board Member with Big Brothers Big Sisters of Waterloo Region?	
Strengths you will bring to the Board of Directors:	
Other memberships (service clubs, professional organizations, teams etc.):	
Are you involved in other volunteer activities?	
How much time would you be comfortable sharing – weekly, monthly?	

What type of group environment do you work best in?
Would you also be interested in serving as a committee member on one of our standing committees? If so, please indicate your areas of interest.
Do you have previous experience with a not-for-profit social service agency?
What days/time of day works best for you for a meeting with members of the Nominations and Governance Committee?

***In accordance with National Standards this position requires that:***

- *You provide the agency with three references. References will be contacted in confidence for the purposes of processing your application.*
- *Your name and birthdate must be submitted to the Volunteer Registry within two weeks of a status decision.*
- *Your name be cross-referenced with the Volunteer Registry prior to acceptance*
- *If you are identified as a volunteer in another Big Brothers Big Sisters agency, the agency must be contacted. The date and result of the check is documented in you file.*
- *You are required to provide a Vulnerable Sector Police Check.*
- *Your nomination is conditional upon: a clear police check, no criminal record, no criminal charges and no criminal convictions.*

*A copy of the results will also be included in your file and you must sign an Oath of Confidentiality.*

Please return your application to Julie Phillips, Chief Executive Officer  
 julie.phillips@bbbswr.org

30 Duke Street West, Suite 302 Kitchener, ON N2H 3W5  
 P: 519.745.0180 • F: 519.742.7656 • www.bbbswr.org  
 Charitable #: 131877177 RR0001



## BOARD MEMBER APPLICATION PROCESS –

Upon receiving your expression of interest the CEO will meet with you to answer any questions you may have about the organization and duties as a director.

As part of our selection process you are required to provide a

1. Complete and send the attached application to Big Brothers Big Sisters of Waterloo Region by:
  - a. Email to: [julie.phillips@bbbswr.org](mailto:julie.phillips@bbbswr.org)
  - b. Fax to: 519-742-7656
  - c. Mail to: Big Brothers Big Sisters of Waterloo Region  
30 Duke Street West, Suite 302, Kitchener, ON N2H 3W5
2. Upon receipt of the application form, the Chair of the Nominations committee will set up an interview with you and members of the committee.
3. Upon mutual agreement regarding suitability, the Chair of the Nominations Committee will make a recommendation to the Board of Directors.

Please Note:

In accordance with National Standards this position requires that:

- You provide the agency with three references. All references will be contacted in confidence for the purposes of processing your application.
- Your name and birthdate must be submitted to the Volunteer Registry within two weeks of a status decision.
- Your name be cross-referenced with the Volunteer Registry prior to acceptance
- If you are identified as a volunteer in another Big Brothers Big Sisters agency, the agency must be contacted. The date and result of the check is documented in your file.
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- You sign an Oath of Confidentiality.